

**MINUTES  
NORTH LEBANON TOWNSHIP  
PARKS & RECREATION BOARD  
July 7, 2015**

The meeting of the North Lebanon Township Parks & Recreation Board was called to order at 7:00 PM at the North Lebanon Township Municipal Building located at 725 Kimmerlings Road, North Lebanon Township. The pledge to the flag was recited.

The following members were present:

Corey Hetrick	Member
Jay Snavelly	Member
Kathy Sattazahn	Member
Sheila Wartluft	Assistant Township Manager

There were no guests in attendance.

Member Hetrick asked if there were any additions or corrections or a motion to approve the June minutes.

**MOTION:** Motion was made and seconded to approve the June minutes. Motion carried.

**COMMENTS FROM THE PUBLIC**

There was no public in attendance.

**ASSISTANT MANAGER'S REPORT**

**NEW BUSINESS**

**Key Update**

Sheila mentioned that there were still some issues regarding the distribution of keys for the concession stand. Sheila showed the Board the outline of the structure and how the different organizations shared portions of the building. She explained the policies which were put in place including replacement of any keys which may be lost. She then explained how this had come about because there were so many keys that had been

made no one had an accurate account of who had access to the concession stand. She said that they now receive a list from a representative of each organization of who should be receiving the new abloy keys. These keys are rather costly and they are signed out to the designated persons on the list. The agreement states that if a key is lost that person's organization will pay to have another key made. She explained that Shawn Rambler from football now wants in the baseball area and football is requesting another key. Each organization has keys specially made for their particular organization. She explained that she had told him to get in touch with baseball but has not heard anything back from either organization. The Board decided it was their recommendation to issue no more keys.

Sheila reported that there is now a recycle bin at Lenni Lenape Park. Corey reported that his wife encountered a kid on a minibike on the walk at Lion's Lake. There are to be no motorized vehicles on the walking paths.

Sheila mentioned that Dave reported to her that he had discovered beer bottles and illegal fireworks wrappers when he went to open the pavilion at Lion's Lake on the day after the Fourth of July pavilion rental. She said we would be contacting the party to tell them we would not be renting the pavilion to them again.

## **OLD BUSINESS**

### **Tree Evaluation**

She reported that Dave met with Andy from DCNR regarding the care of the trees in the parks. According to the report, he said he found the trees at Community Park to be in good condition, and he recommended they only trim the die back. Dave mentioned to him that we had taken numerous trees out. She continued to read that regarding Lion's Lake the concern was that some of the trees were planted too close together. Several of the trees are ash, and they may die off due to pest infestation. Therefore, he recommended we may not want to remove any of the cherry trees at this time until we see which of the ash trees will become diseased and then replace them after they die off.

### **Walking Path and Storage Shed**

She stated the last time they discussed the vehicles driving on the walking path. She said they looked for a place to move the shed where it is flat and they didn't need to rebuild anything. They drove down to the bottom area and found a place under the weeping willow trees. She said she hadn't heard anything from Gene Martin who is in charge of this organization. If they don't hear anything after contacting him again, we may go ahead and just move the shed. There seems to be good access at the lower level.

**Pavilion Refund**

Sheila mentioned that the Board of Supervisors had approved the request for a refund of \$100 for a pavilion rental.

Question was asked about National Night Out to which Sheila replied she had not heard anything.

**MOTION: Motion was made and seconded to adjourn. Motion carried.**

With there being no more business brought before the Parks and Recreation Board the meeting was adjourned at 7:30 P.M.

Respectfully submitted,

Barbara Bertin  
Recording Secretary